

2008 CTA Fall Meeting

October 24, 2008 – Business Meeting, Holiday Inn Park Plaza, Lubbock, Texas CTA/TAS "Careers in Archaeology" Social - 8:00 PM

Fall	Meeting	Agonda
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Registration 8:30 AM Call to Order 9:00 AM

Announcements

Approval of Minutes from the Spring 2008 Meeting (as published in this CTA Newsletter)

Officers' Reports

President

Immediate Past-President

Secretary Treasurer

Newsletter Editor

Standing Committee Reports

Auditing

CTA Communications

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Curation

Governmental Affairs

Multicultural Relations

Nominating

Public Education

Special Committee Reports

Academic Archeology and CRM

History

Membership

Publications Webpage

Survey Standards

Old Business

Secretary/Treasurer Change in Bylaws Update on IRS Situation

New Business

To be Announced

Meeting Adjourns at 11:00 PM

CTA/TAS "Careers in Archaeology" Social Starts at 8:00 PM

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Presidents' Forum

PRESIDENTS' FORUM

Nick Trierweiler

Since taking the gavel so graciously extended to me by Charles Frederick at the Spring CTA meeting, I've felt a bit like a landlubber on his first voyage. On a schooner. In uncertain waters. Luckily, the several crises (to which Charles was always referring) have been ably handled by other CTA officers and standing committees. Attending the Texas Archeology Advisory Board (AAB) meetings have been one of my responsibilities (and one which has been thoroughly enjoyable). I have especially appreciated the meticulous preparation and documentation provided to AAB members by Lillie Thompson.

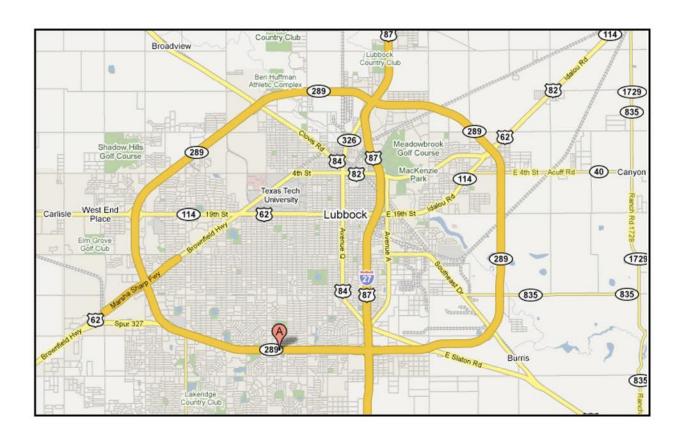
Our IRS Excitement

Now that the dust has settled and it is clear that no one is going to prison for tax evasion (just kidding), I want to extend a sincere THANK YOU to Marie Archambeault and Carolyn Spock for working overtime to re-establish our non-profit status, reclaim our EIN, and convince PayPal® to let our members once again pay dues online. It was a headache that I hope we do not again face.

79th Texas Archeological Society Annual Meeting Lubbock, Texas October 24-26, 2008

Holiday Inn Park Plaza 3201 S. Loop 289, Lubbock Texas 79425

http://www.txarch.org/Activities/AnnualMeeting/am2008/index.html



The Council of Texas' Fall Meeting will be held on Friday, October 24, at 9:00 a.m. in the Redwood Room

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Texas Archeology Month

I'm thinking of getting one of those bumper stickers sells that Brandon on ShovelBums: "Archeologists Don't Dig Dinosaurs". Prehistory seems to be awfully compressed to most folks. How many of us have been excitedly asked to examine a fossil gastropod (or a plain old rock) by someone who has just learned that we're an archeologist. Archeology is a glamorous business (from the outside, at least) and the public has always been hungry for archeology fare. Pop icons like Howard Carter and Indiana Jones have whetted that appetite all the more.

I suppose a better idea is for us to pro-actively educate the public. Like many of you, I've been involved in some outreach activities associated with Texas Archeology Month. And it's been terrifically rewarding. I'm currently working on some sites in San Antonio and my firm has set aside several volunteer days in October and November for Boy Scouts to help in the excavations and earn their Archeology merit badge. I've received dozens of eager inquiries like the following.

"Dear Dr. Trierweiler,

My name is [---]. I am 12 years old and have been interested in archaeology since I was 4. I wish to be in your program so I can learn more about dinosaurs and fossils. I've been interested in archeology since my uncle from South Dakota sent me prehistoric bones. I've always been fascinated by the various shows on National Geographic and Discovery Channels. When I grow up I would like to become a marine biologist, paleontologist, archaeologist, or veterinarian and I would like to go to Texas A&M."

I remember feeling the same way when I was 12 (without the A&M part). This kid could well grow up to be a Texas SHPO (or maybe just Oklahoma). Either way, it's our job—as members of CTA—to foster that enthusiasm, to provide kids like him with opportunities, and to provide age-appropriate information that allows them to explain to their own parents the differences between a paleontologist and an archeologist.

We study the past, but the *future* of archeology is up to each of us.

CTA Archeology Month Grants

In support of outreach and educational activities during Texas Archeology Month, CTA has a standing commitment to provide limited funding to one or more deserving organizations. As a CTA member, I've always nodded my head at the announcement of these awards and have voted to increase the funding level. What I did not realize was that the selection of the awards was a job of the CTA president. OK, not a biggie. However, neither did I realize that there no formal application form, nor are there any criteria for making the awards. In the past, CTA has received a limited number of applications and the process (or lack thereof) has not been too problematic. I think this was probably mostly due to lack of exposure many organizations simply did not know about the grant program. This year, THC pro-actively advertised the program and we have received more applications than in previous years. As such, we may need to institute a more formal application process for next year. Applications are due by September 30 and will be announced early in October.

At our fall meeting in Lubbock, I'd like to ask the membership explore the need for a standard application form, explicit award criteria, and, perhaps most importantly, an increase in funding above the \$900 we currently budget.

Spring 2009 Meeting

One of my first official duties as CTA president was to officially thank the folks at Camp Mabry for their hospitality in hosting our last several spring meetings. Unfortunately, we will not be able to hold our Spring 2009 meetings at the same location. Our bylaws require the Spring meeting to be held in Austin, and I have been working towards finding a comparable venue that is within our budget (i.e., \$0). As of press time, we are still officially up in the air, but Dan Prikryl has indicated that the LCRA facilities may be available. We hope that our request for a reservation may be confirmed by the end of October, or shortly thereafter. We'll keep ya'll posted.

OFFICER'S REPORTS

SECRETARY TREASUERER Marie Archambeault

Happy News from the IRS... an oxymoron ???... NO! After only 6 months of haggling and name

calling, I have convinced the IRS that we exist. Our PayPal and IRS issues are over. Hurray! Now I can return to my regularly scheduled duties...

The IRS situation did highlight the need to separate the Secretary/Treasurer positions, which will require changes to the CTA bylaws. Please see the proposed bylaw changes in the newsletter.

Please also take this time to renew your CTA membership before the Fall meeting on October 24 in Lubbock, TX. To date, only 140 professional members, 6 students, and 47 contractors have paid their 2008 dues! Last year before the Fall 2007 meeting, we had 172 current members! There are still 54 members, 9 students, and 12 contractors who paid fees in 2007 that have note paid in 2008. If you are not sure, please contact me via email (marie.archambeault@utsa.edu) or by phone at (512) 782-5576. Contractors, be sure to periodically check the CTA website. If your company is not listed on the website, your membership is probably out of date.

Remember you can pay online via PayPal through the CTA website (www.counciloftexasarcheologists.org) or by sending a check made out to CTA c/o Marie Archambeault, Texas Military Forces, P.O. Box 5218 (JFTX-EV), Austin, TX 78763. The IRS wants me to remind everyone that donations to CTA are not tax-deductable.

Our accounts are doing well. As of September 15, 2008, the Money Market account is at \$8,853.15; our Scholarship Fund contains \$7,744.61; and our Checking account is currently at \$13,795.98.

NEWSLETTER EDITOR Mindy Bonine

Since the Spring 2008 meeting I had great plans for increasing the communication tools for the members, including providing gentle reminders to committee members for newsletter content and more frequent the website. However, updates to circumstances have interrupted my plans, and I ask for a little more patience while I get things in order. Once I have completed the website updates that I know of, I will send out a notice for everyone to check to see if their information is correct. Please stay tuned. As always, if you see an error in either the website or the newsletter, please e-mail me at mbonine@swca.com.

COMMITTEE REPORTS

COLLECTIONS COMMITTEE

Patricia Clabaugh (Chair), Carolyn Spock, Laura Nightengale, Karen Gardner, Melinda Iruegas, and Lou Fullen

The CTA Curation Committee is still planning on distributing the CTA Curation Guidelines at the Fall business meeting. The committee is going to meet on October 3 in Austin to finalize the document. We will have some copies available at the business meeting as well as have a review copy posted online before the Fall meeting.

GOVERNMENTAL AFFAIRS COMMITTEE Rachel Feit, Chair

Over the summer I testified in front of a Texas House of Representatives Subcommittee oversight meeting about the status of the transfer of Historic sites from TPWD to THC. The individuals who testified, in addition to myself as a representative of CTA, came from TPWD, "Friends" groups, the THC and the National Park Service. For the most part, all agreed that the transfer was proceeding smoothly and that THC was meeting its obligations and promises to appropriately maintain, improve, promote, and make more accessible the parks that have come under their stewardship. On behalf of some members of the CTA, I raised three issues that had not been formally addressed through any sort of public document or management plan. They are:

- 1. How the THC intends to conduct review and compliance on its own properties;
- 2. Whether the THC will become certified as a curatorial facility; and
- 3. How will the THC manage the natural resources on the properties and whether environmental review for those resources would be implemented as improvements and restoration projects occur.

The THC responded that in July 2008, they put together a draft protocol for the Historic Site's Division consultation process. This draft was revised in September 2008 and will continue to be refined until a final draft is reached. The draft protocol clearly separates the Architectural and Archeology Divisions of the THC from the Historic Sites Division and each project undertaken by the latter will follow the same review process as projects undertaken by other state and federal agencies. The THC has also responded that they are in the process

of identifying space for the archeological and historic collections. The curatorial program, managed by the Archeology Division of THC and overseen by a Commission Committee, will ensure that the facilities which hold state collections and the THC's own collections, meet current museum standards pertinent to the care and management of collections. The

Curatorial Facility Certification Program will be managed independently of the Historic Sites Division. Finally, though the protocol does not specifically address the last issue, the THC has responded that it intends to fully comply with requirements for other types of resources.

MINUTES

CTA Spring Meeting Camp Mabry, Austin, Texas March 7, 2008 9:30 AM

President Charles Frederick called the meeting to order at 9:30 am.

Announcements

Charles made several announcements including that a short paper symposium on burned rock middens and a TxDOT data collection protocols discussion would immediately follow the business meeting. Additionally, Charles reminded the membership that the CTA social would commence at the end of the day at the Camp Mabry picnic area.

Approval of Minutes from the Fall 2007 Meeting

The first order of business was the approval of the Fall 2007 meeting minutes as published in the Spring 2008 Newsletter. Charles entertained a motion that the minutes be approved; the motion was seconded and passed.

Officers' Reports

President

Charles's report was short. He stated that the biggest issue he faced since the Fall meeting was the scheduling of the Spring meeting. This year's schedules have been relatively busy. We had a choice of having the meeting in early March or late May.

President-Elect

Nick Trierweiler had no report.

Secretary/Treasurer

Marie Archambeault started her report with the basics of asking everyone to update their contact info (especially their email address) and join the Yahoo Groups Listserve. She reported that as of March 5, Membership figures were as follows:

• Members – 101 due paying members (79 members who paid dues in 2007, but not in 2008)

- Student Members 5 due paying members (9 students who paid dues in 2007, but not in 2008)
- Contractors 41 contractors (11 contractors who paid dues in 2007, but not in 2008).

She continued reporting on the account figures as of March 5, which were as follows:

- Checking \$14,624.08
- Money Market \$8,837.70
- Scholarship Fund \$7,761.10
- PayPal Account \$3,148.29

Marie also reported that the CD Savings account has been put on hold temporarily pending our tax situation. However, despite the tax situation, she encouraged the membership to approve the increase in grant funds for the Texas Archeology Month event from \$600 to \$900, which would of course be voted on under new business.

The tax situation is rather cumbersome, but her simple explanation is as follows:

Beginning of January PayPal informed her that limits would be placed on CTA's account because they could not verify our tax-exempt status. They told her to contact the IRS to verify our tax-exempt status. Marie contacted the IRS and was informed that CTA's Employer Identification Number (EIN) was deactivated. CTA must have an EIN in order to have IRS non-profit status as a Section 501(c)(6). When she spoke with the IRS, they could not find our EIN number in their system and suggested that it was likely dropped a long time ago.

Non-profits only file taxes if they take in more than \$25,000 in a single tax year. CTA only takes in just under \$10,000 a year; therefore, the Secretary/Treasurer has not filed anything since receiving our tax-exempt status in 1988. Apparently, after so many years of "inactivity", the IRS automatically drops your EIN. This could have happened at any time in the last 15 years through no fault of anyone in the organization. The Secretary/Treasurers of the CTA have all abided by the requirements outlined in the letter that was sent to CTA by the IRS in 1988. The laws changed for tax

year 2007, meaning that on May 15, 2008 and annually from here on, CTA must file a form 990-N or an e-postcard no matter the amount of our annual income. This indicates that CTA is not the only non-profit organization to have faced the same situation.

Marie has proceeded in the direction that the IRS has sent her. The first action was to reactivate the EIN, which she has been told was successful. Now, she is waiting the 45-60 days for the reestablishment process of our non-profit status.

At this time, there is one major way in which this IRS situation will negatively affect CTA and the accounts. PayPal has placed "limits" on the online account. Basically, this means that CTA cannot withdraw any money from the PayPal account. However, as it does not benefit them to deny receipt of money, PayPal is happily collecting the annual dues. Since January, Marie has spent roughly 80 hours on the IRS situation, which does not include her regular responsibilities of collecting dues or communicating with the membership.

Marie then opened the floor up to the membership to ask questions and/or offer advice. Many in the membership suggested seeking the advice of a CPA and a tax attorney. The issue was raised that Marie's workload is extreme and that she needs help. This subject will be continued under new business.

Newsletter Editor

Mindy Bonine reported that she has published instructions on how to join the Yahoo Group listserve in the newsletter, and she will place very detailed instructions on how to join the Yahoo Groups listserve on the CTA website very soon.

Standing Committee Reports

Auditing

Mark Denton, Chair, reported that the books look great, that they are in order, and we have the cash to do whatever we need to do.

CTA Communications

Mindy Bonine, Chair, reported that the committee is working on developing proactive ideas and is seeking input from the membership. There was a brief discussion on how to get everyone onto the Yahoo Groups listserve. Mindy will be working on other steps to help others sign on. Kevin Miller asked how CTA can use the website as a better communications tool. The committee suggested that for continuity they could take the responsibility of training the officers in how to use website, so the officers could post messages directly on the website.

Contractors List

Erin Watkins, Chair, reminded everyone that the Contractors' List is updated on the 5th of every month. She reported that any strange changes to the website's font sizes or colors have to do with a formatting glitch. Please report any of these changes directly to her and she will make necessary the changes. If she doesn't get back to you within a few days give her a week, she's probably out in the field.

Curation

Carolyn Spock filled in for Pat Clabaugh, Chair. Carolyn reported that the curation committee is making final edits to the curation standards. They want to make solid long term decisions about the curation standards, and not rush the process. As the final draft must be published twice, the committee plans to have a finalized draft available for a special newsletter publication before the Fall 2008 newsletter and then again in the Fall 2008 newsletter.

Governmental Affairs

Rachel Feit, Chair, reported that not much has happened in governmental affairs.

Multicultural Relations

Margaret Howard and Mary Jo Galindo reported on the Native American Scholarship Program for the TAS Field School. They invited Mr. Jesus Reyes, a recipient of the TAS Native American Scholarship in 2003, 2004, 2006, and 2007, to speak about his experiences. Due to the bad weather, Mr. Reyes got a late start and did not arrive to Camp Mabry until after the Multicultural relations committee presented; however, at that time, he was given the floor and reported the following. First, he thanked the membership for the open forum between the two groups, and he thanked all of the agencies that have sponsored the TAS recruiting committee. He told the membership that he was a single father who worked at The University of Texas at San Antonio (UTSA). He reported that he was more at home searching through the linguistic archives. He recently completed his B.A. in Anthropology and History at UTSA and plans to study for a doctorate in Linguistics. He reported that the most rewarding aspect of participating in the TAS field school was that he felt like he and his family had been invited back to Texas.

Nominating

Russell Brownlow, Chair, reported that both Mindy and Marie had agreed to be nominated for reelection for their positions at Newsletter Editor and Secretary/Treasurer, respectively. He continued,

reporting, that as discussed earlier, Marie is overwhelmed with the IRS issue and needs immediate assistance. While separating the Secretary/Treasurer positions would require by-law changes, in the interim, Mindy had identified Carole Leezer as a volunteer willing to step in and help Marie, and potentially accept the nomination as Secretary when the by-laws change.

Public Education

David Brown, Chair, announced that there were NO nominations for the Davis Award this year. As such, he suggested that we pass on finding awardees for this year and focus on encouraging nominations for next year. The membership entered into a discussion about why we were not getting nominations. David encouraged self nominations, as well.

Special Committee Reports

Academic Archeology and CRM

Britt Bousman, Chair, was not present and had no report

Archeological Survey Standards

Marrianne Marek, Chair, had nothing to report.

Rachel Feit, Ad-hoc Committee Chair for Historical Site Documentation Standards, was tasked at the Fall meeting to investigate Historic site documentation standards. She reported that through a number of email exchanges, the committee determined that it would be good to have something about historic sites in the reporting standards. They don't want anything too specific, but they want some general statements. They are considering some field standards, as well. Currently, they are focusing on survey, as agencies will work out details for testing in a research design. Jonathan Jarvis stated it would level the playing field so everyone is doing the same level of work for the same type of site. The committee will produce a statement, not an enormous document. The committee is asking for agency review and participation, specifically from THC and TxDOT.

<u>History</u>

Doug Boyd, Chair, had nothing to report.

<u>Membership</u>

Becky Shelton is stepping up as co-Chair for the committee.

Agency Reports

Texas Historical Commission (THC)

Mark Denton reported on the recent changes to the THC, specifically, the creation of the Historic Sites Division. Don Williams is the head of the division.

The changes will result in a number of staff changes. This change will also require that THC develop its own curatorial facilities and certified depository. Mark also mentioned that the CTA might want to consider standards for Principal Investigator (PI) rights over research. Currently, sponsors can fire PI's who have started a project with a permit, and then the PI is left with no rights over the work.

State Archaeologist

Pat Mercado-Allinger made an announcement about the Annual Historic Conference that was held in May 2008. She also discussed a number of grant programs including Texas Preservation Trust Fund, Texas Archaeology Month Fair, and Friends Fund for Preservation Fellows. Announcements for the later are expected to come out in September.

Texas Parks and Wildlife

Margaret Howard reported that they have good funding for the building rehabilitation programs and archaeology projects, and reported on open positions.

Texas Department of Transportation (TxDOT)

Scott Pletka reminded everyone about the RFP's that were out, and reported that in August some new RFP's would be posted. Scott also discussed the financial picture at TxDOT. He stated that the budget issues are not as bad as first believed. New testing and data recovery projects are expected before the end of the FY08; however, the majority of TxDOT work would be survey. Currently, there is no clear picture on FY09 budget.

Texas Archeological Research Laboratory (TARL)

Jonathan Jarvis announced that TARL would be giving a 25% discount for site forms submitted as an ESRI File; please see Jonathan for more information!

Old Business

As there no news in Old Business, Charles moved on to New Business.

New Business

Newly Proposed Bylaws Changes

The proposed bylaws changes centered on the meeting location for the CTA Spring meeting. After much discussion about the benefits of having the option to change the meeting location, a motion was made to pass the change, the motion was seconded, and the changes were put to a vote. In a very close margin, the Yeas had 38 votes, and the Nays had 14. The motion passed. The bylaw changes stipulated that prior to a location change, the new location must be voted on by a majority during the Fall meeting.

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Treatment of Metal Artifacts for Curation

Jim brought the membership into a discussion about the proper treatment for ferrous material. Clell Bond recommended that we should categorize types of artifacts in deciding which artifacts should be kept. Steve Hoyt recommended that whatever method is used, it should be reversible – some of the rust removal sprays you get in the hardware store don't tell you if they are reversible or damaging to the artifact. He then recommended that we check out Texas A&M's Conservation manual online written by Donny Hamilton. Rachel Feit also suggested that we needed to pick what kinds of objects should be kept and what needs to be tossed, rather than preserving everything.

Records Only Curation

Pat Clabaugh brought up the need for a change to the Antiquities Code. Currently, records only collections (sites and archival information that exist solely on paper, but have no associated artifacts) are not required to be curated. They are consequently falling out of the hands of researchers. The Curation Committee recommended that THC needs to deal with this issue.

Proposed 2008 Budget

Mark Denton proposed that we accept the proposed 2008 budget. The motion was passed.

Deactivation of EIN by IRS

Marie further discussed what was required from CTA in order to get the EIN reestablished, and asked for help on whether to get accountants or tax lawyers involved or not.

Nomination of New Officers

Carol Leezer was officially nominated as a committee of one to help Marie with the Secretary/Treasurer responsibilities. Mindy Bonine and Marie Archambeault were reelected as Newspaper Editor and Secretary/Treasurer, respectively. Congratulations to all.

Charles officially handed the gavel and gavel "banger" over to Nick. Membership applauded. On behalf of the officers and the membership, Marie thanked Charles for his hard work and dedicated service to the CTA, and the membership applauded. Nick official entertained a motion to adjourn the meeting, the motion was seconded, and the meeting was adjourned at 11:50 am.

PROPOSED REVISIONS TO BYLAWS

The proposed changes to the bylaws represent the separation of the Secretary and Treasurer offices discussed at the Spring 2008 meeting. The editor has highlighted text to be removed in red, and text to be added in green. These proposed changes will be printed once again in the Spring 2009 newsletter prior to a vote.

BYLAWS OF THE COUNCIL OF TEXAS ARCHEOLOGISTS

ARTICLE I. Name

The name of this organization shall be the "Council of Texas Archeologists," herein referred to as the "Council."

ARTICLE II. Purpose

Section 1. Purpose

The Council of Texas Archeologists is a nonprofit voluntary organization which exists for the purpose of maintaining and promoting the goals of professional archeology in the State of Texas. These goals shall include but not be limited to:

- a. The promotion and coordination of communication and cooperation within the archeological community and the ethnic groups and segments of society we study;
- b. The preservation and conservation of the cultural resources of Texas;
- c. The promotion and dissemination of information which enhances public awareness of the limited and non-renewable nature of our cultural resources.

Section 2. Legislative and Lobbying Action

Where appropriate, the activities of the Council shall be directed towards legislative, lobbying, and consultative actions where it furthers the goals of the Council. Such activities shall be carried out in a manner consistent with the Council's status as a professional society, with the duties of the officers, and with appropriate opportunities for action as stated in applicable Federal and State laws and regulations.

ARTICLE III. Membership

Section 1. Members

Membership shall be open to professionals, students, and institutions vocationally involved in Texas archeology who subscribe to the goals of the Council. Each professional or student member in good standing, who has paid membership dues, shall be entitled to cast one vote for or against any issue brought before the Council. Institutional members are non-voting members.

Section 2. Dues

The Council shall establish membership dues for the purpose of financing its business.

ARTICLE IV. Officers, Election and Terms, Oualifications, Nominations

Section 1. Officers

The officers of the Council shall be a President, a President-Elect, an Immediate Past President, a Secretary Treasurer a Secretary, a Treasurer, and a Newsletter Editor. These officers, who comprise the Executive Committee, shall perform the duties prescribed by these Bylaws and by the parliamentary authority adopted by the Council.

Section 2. Election and Terms

- a. Officers shall be elected by ballot at the regular Spring Meeting. The President, Secretary Treasurer Secretary, Treasurer, and Newsletter Editor shall serve terms of two years or until their successors are elected. Presidents-Elect shall be placed on the ballot every other year, serving the year before their term as President begins; Immediate Past Presidents shall hold this office the year following their Presidential term. Terms of office shall begin at the close of the meeting at which they are elected.
- b. A plurality vote shall constitute an election.
- c. No member shall serve two consecutive terms in the office of President.
- Each officer/committee member shall be a member in good standing who has paid dues.
- e. In the event an office is open or an officer is unable to complete his/ her term, the remaining members of the Executive Committee will meet (either in person, by

email, or by telephone) and appoint a person to fill the vacant position until an election can be held at the next regular or speciallycalled meeting. If the office of the President is vacant, the President-Elect will become the President for the remainder of the term; the position filled would be that of President-Elect. Should both the President and the President-Elect positions become vacant before an election can be held, the office of President will succeed first to the Secretary-Treasurer Secretary, and if that office is vacant, to the Treasurer, and if that office is vacant, to the Newsletter Editor. Members of the Executive Committee will retain their elected offices except to serve as needed in the position of President following the above outlined order of succession.

Section 3. Nominations

- a. At the regular Fall Meeting a Nominating Committee of five persons shall be chosen. The Chair of the Committee shall be appointed by the President. Four or more additional nominations shall be made from the floor for the remaining positions, and those four receiving the highest number of votes shall be elected.
- b. It shall be the duty of the Nominating Committee to nominate candidates for the offices to be filled at the regular Spring Meeting. This Committee shall confer with all persons nominated in order to determine their willingness to serve if elected.
- c. No agency may be represented by more than one person on this Committee. An agency is herein defined as a private organization or a separately budgeted branch of government or educational institution.
- d. Before the election of officers at the regular Spring Meeting, additional nominations from the floor shall be permitted.

ARTICLE V. Duties of Officers

Section 1. Duties of the President

The President shall:

- a. Maintain continuity of the Council by executing the provisions of these Bylaws.
- b. Preside at Council Meetings.
- c. Make necessary arrangements for each Council meeting in accordance with the date

- and location selected by the membership at the preceding meeting.
- d. Provide an agenda for each Council meeting.
- e. Appoint committees and their chairs, unless otherwise specified herein, in accordance with Article VII of these Bylaws and with the assistance and approval of the elected officers.
- f. Speak for the Council as a whole only when so authorized by the membership, except in emergency situations wherein the President shall be empowered to so speak for the Council with the assistance and approval of the elected officers. In all such emergency cases, statements issued by the President shall be subject to ratification by a majority vote of the members at the next regular or special meeting of the Council. The President shall notify the membership as to the contents of any statements made in their behalf, in the Newsletter or at the next meeting, whichever comes first.
- g. Convey all records, correspondence, and property of the Council to his/her successor.
- h. With the approval of the officers, present an annual budget for the coming year at the Spring Meeting of the CTA. The budget will be approved by a majority vote.
- i. Serve as or appoint a representative to the Antiquities Advisory Board to the Texas Historical Commission.
- j. Represent CTA by attending the Texas Historical Commission's Archeology Committee meetings in conjunction with the Commission's quarterly meetings.
- k. Coordinate Texas Archeology Month (TAM) Event Grant and other outreach events (co-responsibility with Secretary and Treasurer).

Section 2. Duties of the President-Elect

The President-Elect shall:

- Maintain continuity of the Council by working closely with the President and other elected officers.
- b. Assume the office of President at the end of the Spring Meeting one year after being elected.
- c. Call meeting in absence of President

- d. Represent CTA as necessary in the absence of President.
- e-e. Convey all records, correspondence, and property of the Council to his/her successor.

Section 3. Duties of the Secretary—Treasurer The Secretary—Treasurer shall:

- a. Receive dues and contractors' listing fees and deposit them in an account in the name of the Council and shall disburse funds from this account for publication and distribution of the Newsletter and for other necessary Council expenses.
- a **b**. Maintain an up-to-date list of the members.
- b e. Carry on necessary correspondence with membership through website, listserv, and email, and as directed by the President.
- c d. Report at every regular meeting to the membership—the receipts, expenses, and financial condition of the Council. No funds from dues are to be used for salaries or otherwise to reimburse persons for time spent on Council business (see clarification in Article VIII).
- de. Record the proceedings of all Council meetings and maintain a complete set of records, Newsletters, and Contractors Lists.
- e f. Keep copies of the Bylaws and standing rules and record amendments.
- f g. Call the meeting to order in the absence of the President or and President-Elect and preside over the election of a temporary presiding officer.
- g h. Send notices of all meetings to members.
- i. Close the books within 15 days of the end of the fiscal year (January 1 through December 31) and submit them to the chair of the Auditing Committee.
- h i. Convey all records, correspondence, and property of the Council to his/her successor.
- i. Coordinate Texas Archeology Month (TAM) Event Grant and other outreach events (co-responsibility with President and Treasurer).

Section 4. Duties of the Treasurer

The Treasurer shall:

 a. Receive dues and contractors' listing fees and deposit them in an account in the name of the Council and shall disburse funds from this account for publication and distribution

- of the Newsletter and for other necessary Council expenses.
- b. Coordinate an up-to-date list of the members with the Secretary.
- c. Report at every regular meeting to the membership the receipts, expenses, and financial condition of the Council. No funds from dues are to be used for salaries or otherwise to reimburse persons for time spent on Council business (see clarification in Article VIII).
- d. Call the meeting to order in the absence of the President, President-Elect, and Secretary and preside over the election of a temporary presiding officer.
- e. Close the books within 15 days of the end of the fiscal year (January 1 through December 31) and submit them to the chair of the Auditing Committee.
- f. File necessary federal and state tax forms.
- g. Maintain PayPal or other Internet accounts and transfer funds received on regular basis.
- h. Coordinate Texas Archeology Month (TAM) Event Grant and other outreach events (co-responsibility with Secretary and President).
- i. Coordinate outreach donations (Ex. Texas Beyond History, TAS Native American Field School, Archaeological Conservancy).
- j. Convey all records, correspondence, and property of the Council to his/her successor.

Section 45. Duties of the Newsletter-Editor The Newsletter-Editor shall:

- a. Produce and distribute a Newsletter two times yearly. Additional editions of the Newsletter may be issued as needs, funds, and time allow.
- b. Provide the Secretary—Treasurer with a copy of all Newsletters.
- c. Maintain website.
- d e. Convey all records, correspondence, and property of the Council to his/her successor.

Section 5. Duties of the Immediate Past President

The Immediate Past President shall:

a. Assume the office of Immediate Past President at the end of the Spring Meeting following two years as President.

- b. Work with the President and other elected officers to maintain the continuity of the Council.
- c. Convey all records, correspondence, and property of the Council to his/her successor.

ARTICLE VI. Meetings

Section 1. Regular Meetings

There shall be two regular meetings held each year: (1) Fall Meeting, held in conjunction with the Annual Meeting of the Texas Archeological Society unless decided otherwise by a majority vote at the Spring Meeting, and (2) Spring Meeting, in Austin, Texas, unless another location is agreed upon by a majority vote of the membership at the previous Fall Meeting, the date of which shall be selected at the preceding regular Fall Meeting. Notification of members to the last known address shall be made at least 15 days prior to any meetings.

Section 2. Quorum

Twenty-five voting members present shall constitute a quorum.

Section 3. Special Meetings

Special meetings shall be called by the President upon the written request of 15 members. Notice of special meetings must include an agenda.

ARTICLE VII. Committees

Section 1. Governmental Affairs Committee

The Governmental Affairs Committee shall consist of six members, appointed by the President with the assistance and approval of the elected officers. Members shall serve staggered terms of two years, with three appointed each year. The Governmental Affairs Committee shall monitor official plans and actions at the local, state, and federal levels, as they affect archeological work in Texas. This information shall be conveyed to the membership through the Newsletter and by submission of reports at regular meetings or through the Internet.

Section 2. Membership Committee

The Membership Committee shall consist of four members, appointed by the President with the assistance and approval of the elected officers. Members shall serve staggered terms of two years, with two appointed each year, and

shall elect their chair. The duties and responsibilities of the Membership Committee are to promote and encourage membership in CTA among those archeologists and cultural resource managers in the CRM industry, state and Federal agencies, and academia (including students) who have an interest in Texas archeology. The committee also has the responsibility to receive and review application materials for the CTA Student Research Grant and award said grant to the student who best meets the criteria for the grant as outlined on the CTA web site.

Section 3. Auditing Committee

The Auditing Committee shall consist of three members, appointed by the President with the assistance and approval of the elected officers. The Auditing Committee shall at the end of every fiscal year conduct an audit of the records of the Council maintained by the Secretary-Treasurer Treasurer. The Committee shall report its findings to the membership at the next regular meeting.

Section 4. Contractors List Committee

Contractors List Committee (the Committee) shall consist of one or more members, appointed by the President with the assistance and approval of the elected officers. This Committee shall maintain an up-to-date Contractors List on the CTA web site. Each Cultural Resources Director (CRD) must be a member of the CTA and be in good standing to be included on the Contractors List. The CRD can appear only once in the Contractors List. Each contractor must pay the listing fee in addition to the individual membership dues of the CRD. Contractors will be listed on the CTA web page as soon as possible, after they have paid both their dues and fees and have provided all necessary information for listing to the Committee. Each CTA contractor shall be responsible for timely notification to this Committee of address or information changes. Contractor fees and CRD fees are due January 1 to the CTA Secretary-Treasurer Treasurer. Listed contractors who do not pay a renewal fee by January 31 will be removed from the list until the fee is paid. Application to the Contractors List may occur at any time through the year; however, there are no prorated rates.

Section 5. Public Education Committee

The Public Education Committee shall consist of six or more members, appointed by the President with the assistance and approval of the elected officers. Members shall serve staggered terms of two years, with three appointed each year, and shall elect their chair. The Committee shall be involved in public outreach efforts (speakers bureaus, Texas Archeology Month), including the recognition of outstanding examples of work in public education.

Section 6. Multicultural Relations Committee

The Multicultural Relations Committee (formerly the Native American Relations Committee) shall consist of four or more members, appointed by the President with the assistance and approval of the Executive Committee. The Chair shall be elected by the Committee. The Committee shall foster positive working relationships between the archeological community and all ethnic groups whose cultures we study, serve as a forum for inquiring into current issues, disseminate relevant information, and, when appropriate, recommend courses of action to the membership.

Section 7. Communications Committee

The Communications Committee shall consist of three or more members, appointed by the President with the assistance and approval of the elected officers. This Committee shall work with the Executive Committee to oversee the Council's Internet domains and/or electronic discussion lists and Internet partnerships. It shall also assist the chairs of other committees to update their information on the Council's website.

Section 8. Curation Committee

The Curation Committee shall consist of six members, appointed by the President with the assistance and approval of the elected officers. Members shall serve staggered terms of two years, with three appointed each year, and shall elect their Chair. The Committee shall work to improve and bring up to current standards the care and management of archeological collections (archeological records and material collections).

Section 9. Standing or Special Committees
Such other committees, standing or special, shall
be appointed by the President, with the approval
of the elected officers, as deemed necessary
from time to time or as directed by the Council
to carry on the work of the Council.
Appointments of other committees by the
President shall be subject to approval by

majority vote of the members at the next regular

or special meeting of the Council. Section 10. Committee Membership

Committee members shall be appointed by the new President at any time after he/she takes office at the conclusion of the Spring Meeting. Committee memberships, elected or appointed, terminate at the conclusion of the Spring Meeting following their appointment or election unless otherwise specified in the Bylaws of the Council.

ARTICLE VIII. Finances

The Council shall establish listing fees for the purpose of financing production and distribution of the CTA Contractors List. No part of the net earnings of the Council shall inure to the benefit of or be distributable to its members, officers, or other persons, except that the Council shall be authorized and empowered to pay reasonable compensation for services rendered or to make payments and distributions in furtherance of the purposes set forth in Article II.

ARTICLE IX. Operation

The place of business for the Council shall be the place of business or location of the Secretary Treasurer.

ARTICLE X. Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Council in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the Council may adopt.

ARTICLE XI. Amendments

These Bylaws may be amended at any meeting of the Council by a two-thirds vote of members present and voting, provided that the amendment has been submitted through the Newsletter or by special notice to the membership at least 15 days prior to the meeting at which the vote on the proposed amendment is taken.

ARTICLE XII. Disposal of Assets

In the event of dissolution, the Council shall dispose of all its assets to an educational or scientific institution which is exempt from taxation under the then current code of the Internal Revenue Service.

REPORTS

CTA, CONTRACTORS SPONSOR INDIAN SCHOLARSHIPS

Margaret Howard

2008 was a great year for the Texas Archeological Society (TAS) Native American scholarship program. Thirteen Native Americans received scholarships, representing the Caddo, Choctaw, Kiowa, Lipan Apache, Seminole, and Taap Pillamm Nations. Five scholarship recipients are current or former college students who are considering careers in archeology or related fields.

Most scholarship recipients stayed for the entire field school, despite high winds and severe storms. Five adults and two youth participated in excavations at the Halston and Chill Hill sites, four took part in the Dugout Creek survey, and the remainder worked in the field laboratory. One recipient presented a talk on Kiowa oral history and ties to the region. The scholarship recipients met with the TAS Native American Scholarship Committee members one evening for a productive discussion about the program, increasing Native participation in TAS and Texas, and other topics.

Major funding for this program was provided by the Council of Texas Archeologists. Field equipment and supplies were donated by PBS&J, Ecological Communications Corporation, Prewitt & Associates, and Geo-Marine. Thanks to all for your help in making the 2008 TAS Native American scholarship program a success!

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Ringo Carillo of the Lipan Apache Band of Texas (center) working on the TAS Field School survey, June 2008 (photograph by Doug May).

ANNOUNCEMENTS AND UPDATES

ATTENTION TEXAS ARCHAEOLOGY MONTH EVENT PLANNERS!!!

CTA is now accepting applications for CTA's Annual Texas Archaeology Month Grant! Applications are due no later than close of business September 30, 2008. Applications should include details about the proposed event, including time, date, location, and description of event, as well as an estimated budget of expenses.

Please submit all applications to Nick via email at nickt@ecommcorporation.com, or by mail at the following address:

Nick Trierweiler CTA President 4009 Banister Ln., STE 300 Austin, TX 78704

If you have any questions concerning the application, please contact Nick at 512-329-0031, or Marie at marie.archambeault@utsa.edu or 512-782-5576.

Please send this email to anyone who might be interested. Thank you.

TXDOT DRAFT RECORDING AND ANALYSIS PROTOCOLS

Jason Barrett

TxDOT has developed several protocols for the recording and analysis of archeological materials, including chipped stone artifacts, ceramics, and features. Additional protocols will be produced in the future. TxDOT has also developed a protocol for the recordation and interpretation of provenience and integrity. This latter protocol connects the other protocols by providing the context for all materials found during excavation.

The draft versions of these protocols have been sent to TxDOT's consultants and will be available on the CTA website. These will also be presented in the October 3rd roundtable at the Environmental Coordinators Conference at the Doubletree Hotel in Austin. You will note that the protocols are not in their final implementation stage. Our immediate aspirations were to produce a set of documents that clearly described our intentions, but which left room for modification based on responses received from our colleagues. We anticipate that minor to significant revisions will occur to these protocols as the result of your comments and the comments of the Texas archeological community as we move forward.

Essential Background: TxDOT has obligations under the National Historic Preservation Act and the Texas Antiquities Code to consider the effects of its projects on cultural resources, including archeological sites. In meeting these obligations, TxDOT has conducted or sponsored excavations at many sites throughout the state. Substantial excavations (test- and data recovery-level investigations), for example, have occurred at 60 different projects and over 85 separate sites during the past nine years alone. Despite the extent of TxDOT's work, the results of these efforts have not had as much impact on the understanding of the archeological record as would be hoped. This attenuated impact and other factors motivated TxDOT to reconsider the manner by which it documents excavations.

TxDOT has decided to develop and maintain a database of comparable data resulting from its projects. The creation of this database will serve several functions. The standardization observations and terms will facilitate inter-site comparisons, allowing researchers to more readily address regional research questions. In so doing, this database should facilitate the evaluation of important questions of history and prehistory. TxDOT, by nature of the projects that it develops, usually investigates a limited number of archeological sites in any area. As a consequence, research done for TxDOT projects can require extensive examination of existing literature and collections to provide a context for the site-focused excavations that occur within the project area. The database should provide some of that context as data from more sites are contributed to it. Thus, the public should see a greater return on dollars spent on archeology.

The use of these protocols by TxDOT consultants should also provide greater predictability during development and evaluation of their research designs. Much good work has already been done on TxDOT's behalf by consultants. While these protocols attempt to standardize and routinize the capture and documentation of specific data, these efforts should not be regarded as punitive or remedial. The issue is how to make that good work more accessible for future research. We feel these efforts will make a substantial contribution to Texas archeology and thoroughly appreciate your interest and enthusiasm in helping to make this project an unqualified success.

LOOKING FOR SITES IN NORTHEAST TEXAS

15

Steve Ahr

Dear Colleagues:

I am looking to investigate several localities in northeast Texas, northeast of Leon County, as part of my dissertation research on the geology and pedology of the Texas sandy mantle. If anyone is planning to conduct or is currently conducting site testing and/or mitigation projects in this region, I would appreciate the opportunity to visit your site to collect samples for soil characterization and geochemical analysis. In return, I would provide a detailed field morphological description of the analyzed soil pit and any relevant geoarcheological interpretations. Please contact Steve Ahr for details: steve_ahr@baylor.edu.

COLLEGE OF LIBERAL ARTS

THE UNIVERSITY OF TEXAS AT AUSTIN

Texas Archeological Research Laboratory, 1 University Station, R7500 • Austin, TX 78712-0714 (512) 471-5960 • Fax (512) 232-6563

Marie J. Archambeault 550 E. 15th St. Plano, TX 75074

July 9, 2008

Dear Marie and Members of the Council of Texas Archeologists,

It is with great appreciation that we receive your annual contribution of \$2,000 for *Texas Beyond History*. Your contribution comes at a particular opportune time, as we face considerable funding challenges and uncertainties in the months ahead. We want you to know that these funds will go toward the development of exciting new content for the fourth regional project: "Native and Early Historic Peoples of the Texas Coastal Prairies and Marshes."

It means a great deal to have this continued expression of support from the CTA. We look forward to continued collaboration in the future.

Cheers to all,

Susan Dial and Steve Black, editors, Texas Beyond History



The Archaeological Conservancy

5301 Central Avenue NE, Suite 902 Albuquerque, New Mexico 87108-1517 (505) 266-1540

August 5, 2008

Ms. Marie Archambeault Council of Texas Archeologists Texas Army National Guard PO Box 5218 (JFTX-GAR-EV) Austin, TX 78763-5218

Dear Ms. Archambeault,

Thank you for your generous gift of \$500.00 to support The Archaeological Conservancy's Preservation Fund. Your contribution will provide us with the essential resources to continue to identify, acquire, stabilize, and preserve the most significant archaeological sites in the United States.

In addition to the 365 sites we've protected in the last 28 years, we are always working on the acquisition and permanent preservation of many more. Right now, we are working on the preservation of a Late Mississippian Mound site in Mississippi and a Pueblo Period site in Arizona. And our regional directors are always working closely with landowners to secure the permanent protection of many other endangered sites throughout the country.

Again, thank you for your support and generosity. We truly appreciate your continuing commitment to preserving America's rich cultural heritage. It is because of members like you that we are able to continue protecting our nation's cultural treasures.

Sincerely,

Mark Michel

President





Don't Miss the 4th Annual CTA-TAS "Careers in Archeology" Social!

Please join us on Friday, October 24, 2008, from 8:00-10:00pm (after the Public Forum) at the TAS Annual Meeting, Holiday Inn Park Plaza, Lubbock, Texas.

The Council of Texas Archeologists (CTA) and the Texas

Archeological Society (TAS) have joined forces to provide statewide university and college students, TAS members, and CTA
members an opportunity to meet and visit with professional
archeologists. Come to the Social (organized by the TAS
Membership Committee) to learn about potential archeology
careers and to check out what's happening in Texas archeology
and cultural resource management (CRM).

Free hors d'oeuvres and cash bar included!!!

If you have any questions or would like to sign up to represent your firm, agency, or university at the Social, please contact
Maureen "Mo" Brown (512) 927-7876
maureen.brown@thc.state.tx.us or
Tiffany Osburn (512) 463-8883
tiffany.osburn@thc.state.tx.us



Scenes from the first CTA-TAS Careers in Archeology Social held at the TAS Annual Meeting in Austin.



Exhibitors from various state agencies, cultural resource management (CRM) firms, and universities chat with visitors about the archeological work they conduct or teach.

Photo by Christine Gauger.



Clell Bond of CRM firm PBS&J, Austin office, visits with folks who stop at his booth to pick up brochures and free goodies, and to hear about the projects that the firm has conducted.

Photo by Jonelle Miller-Chapman.



Lain Ellis and Nancy Kenmotsu inform visitors about the Texas Department of Transportation (TxDOT) and its archeology division.

Photo by Jonelle Miller-Chapman.



Missy Harrington and Kerza Prewitt of the SHUMLA School share information about the school's archeology programs.

Photo by Jonelle Miller-Chapman.

LIST OF COMMITTEES AND COMMITTEE CHAIRS

Please send any corrections to the Newsletter Editor, Mindy Bonine.

Committees

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Auditing *
Mark Denton
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Contractor's List *
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Curation *
Pat Clabaugh
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Governmental Affairs *
Rachel Feit
rfeit@ecommcorporation.com

*Indicates a Standing Committee

Officers (Executive Committee)

President Nick Trierweiler nickt@ecommcorporation.com

Immediate Past President Charles Frederick <u>c.frederick@hughes.net</u>

Secretary-Treasurer Marie Archambeault marie.archambeault@utsa.edu

Newsletter Editor Mindy Bonine mbonine@swca.com History Doug Boyd dboyd@paiarch.com

Membership Becky Shelton and Steve Ahr becky@bcarchaeologist.com, steve_ahr@baylor.edu

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Nominating *
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Publications Webpage Scott Pletka spletka@dot.state.tx.us

Survey Standards Marianne Marek marianne@nstci.com

2008 CTA MEMBERS

Please send any corrections to the Secretary-Treasurer, Marie Archambeault.

Jim	Abbott	Victor	Galan
Luis	Alvarado	Mary Jo	Galindo
Dana	Anthony	Jorge	Garcia-Herreros
Marie	Archambeault	Karen	Gardner
William	Athens	James	Gillentine
Ed	Baker	Katherine	Gilow
Cynthia	Banks	Molly	Godwin
Steve	Black	Melissa	Green
Clell	Bond	Bryan	Guevin
Mindy	Bonine	Martin J.	Handly
Doug	Boyd	Sandy	Hannum
Michael	Bradle	Casey	Hanson
James	Briscoe	Virginia	Hatfield
David	Brown	Patrick	Hatten
Kenneth	Brown	Barbara	Hickman
Maureen	Brown	Larkin	Hood
Russell	Brownlow	Brett	Houk
Jim	Bruseth	Margaret	Howard
Damon	Burden	Jean	Hughes
Leslie	Bush	James	Hughey
Joel	Butler	Jeff	Indeck
S. Christopher	Caran	John	Ippolito
Steve	Carpenter	Sergio	Iruegas
Patricia	Clabaugh	Melinda Tate	Iruegas
Andy	Cloud	Jonathan H.	Jarvis
Eben	Cooper	Dan	Julien
Judy	Cooper	Masahiro	Kamiya
Jeff	Craver	James	Karbula
Darrell	Creel	Paul	Katz
Michael	Crow	Crystal	Kauk
Meg	Cruse	Jennifer	Kelly
Craig	Darnell	Nancy	Kenmotsu
Gene	Davis	Karl	Kibler
Mark	Denton	Karl	Kleinbach
Boyd	Dixon	Timothy	Klinger
Jeff	Durst	Michael	Krivor
Anna	Enderli	Brett	Lang
Ross	Fields	Ken	Lawrence
Owen	Ford	Carole	Leezer
Charles	Frederick	Christopher	Lintz
Eloise Frances	Gadus	Jon	Lohse

Anthony Lyle Lauren F. Maas Richard Mahoney Andrew Malof Marianne Marek David Martin Bill Martin J. Bryan Mason Ruth Mathews McCulloch Samuel D. Fred L. McGhee Tom McIntosh Logan McNatt

Patricia Mercado-Allinger

Kevin Miller Mason D. Miller Courtney Modgling Gary Moore William Moore Molly Morgan

Deirdre Morgan-Remley

Во Nelson David **Nickels** Laura Nightengale Katrina Nuncio Tiffany Osburn Jesse Owens Tim Perttula Duane Peter Abby Peyton Elton Prewitt Daniel Prikryl Dr. Shane J. Prochnow Mike Quigg Ron Ralph Dawn Ramsey Christopher Ringstaff Daniel Rose Calvin Sanders Shafer Harry Becky Shelton Sue Sitton Alan Skinner

Spock

Stahman

Carolyn

Andi

Damon Stone Michael Strutt Gregory Sundborg Jennifer Thiemann Alston Thoms Marc Tiemann Tine Angela Todd Jesse Steve Tomka Tomka Marybeth Nick Trierweiler Jeff Turpin Herbert Uecker Leonard Voellinger Melissa Voellinger Jim Warren Erin Watkins Richard A. Weinstein D. Clark Wernecke Barbara Williams Wishoff Robert Brandon

Young

Council of Texas Archeologists Membership and Renewal Form

Return to:

Marie Archambeault, CTA Secretary-Treasurer Cultural Resources Program Texas Military Forces (JFTX-EV) P.O. Box 5218 Austin, TX 78763-5218

	Address correction only (see below) I wish to join or renew my membership in CTA.		
	☐ Professional (annual income more than \$20,000 per year)		
	☐ Professional (annual income less than \$20,000 per year)		
	Student (annual income more than \$20,000 per year)	25.00	
	☐ Student (annual income less than \$20,000 per year)		
	Institution/Library (receive CTA newsletter only, no voting privileges) Total amount remitted to CTA \$	25.00	
A	Name (please print):	_	
Phone: FAX:			
e	-mail:	<u>—</u>	

For additional information or questions, please contact the committee chairs for the Membership and Contractor's List, or the Secretary-Treasurer.

Membership is based on the calendar year January-December